



District Executive

Thursday 7th May 2020

9.30 am

Virtual Meeting using Zoom meeting software

The following members are requested to attend the meeting:

Jason Baker
Mike Best
John Clark
Adam Dance
Sarah Dyke

Peter Gubbins
Henry Hobhouse
Val Keitch
Tony Lock
Peter Seib

Any members of the public wishing to address the meeting at Public Question Time need to email democracy@southsomerset.gov.uk by 9.00am on Wednesday 6th May 2020.

The meeting will be viewable online at: <https://youtu.be/pu2liXaWWdo>

For further information on the items to be discussed, please contact democracy@southsomerset.gov.uk

This Agenda was issued on Wednesday 29 April 2020.

Alex Parmley, Chief Executive Officer

**This information is also available on our website
www.southsomerset.gov.uk and via the mod.gov app**

Information for the Public

The District Executive co-ordinates the policy objectives of the Council and gives the Area Committees strategic direction. It carries out all of the local authority's functions which are not the responsibility of any other part of the Council. It delegates some of its responsibilities to Area Committees, officers and individual portfolio holders within limits set by the Council's Constitution. When major decisions are to be discussed or made, these are published in the Executive Forward Plan in so far as they can be anticipated.

Members of the Public are able to:-

- attend meetings of the Council and its committees such as Area Committees, District Executive, except where, for example, personal or confidential matters are being discussed;
- speak at Area Committees, District Executive and Council meetings;
- see reports and background papers, and any record of decisions made by the Council and Executive;
- find out, from the Executive Forward Plan, what major decisions are to be decided by the District Executive.

The Council's Constitution is also on the web site and available for inspection in Council offices. The Council's corporate priorities which guide the work and decisions of the Executive are set out below.

District Executive

Meetings of the District Executive are usually held monthly, at 9.30am, on the first Thursday of the month (unless advised otherwise). However during the coronavirus pandemic these meetings will be held remotely via Zoom video-conferencing. For more details on the regulations regarding remote/virtual meetings please see the Local Authorities and Police and Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 as part of the Coronavirus Act 2020.

The Executive Forward Plan and copies of executive reports and decisions are published on the Council's web site: www.southsomerset.gov.uk/councillors-and-democracy/meetings-and-decisions

Agendas and minutes can also be viewed via the mod.gov app (free) available for iPads and Android devices. Search for 'mod.gov' in the app store for your device, install, and select 'South Somerset' from the list of publishers, then select the committees of interest. A wi-fi signal will be required for a very short time to download an agenda but once downloaded, documents will be viewable offline.

Public participation at meetings (held via Zoom)

Public question time

We recognise that these are challenging times but we still value the public's contribution to our virtual meetings. If you would like to participate and contribute in the meeting, please join on-line through Zoom at: <https://zoom.us/join> You will need an internet connection to do this.

Please email democracy@southsomerset.gov.uk for the details to join the meeting.

If you would like to view the meeting without participating, please see: <https://youtu.be/pu2iXaWWdo>

The period allowed for participation in Public Question Time shall not exceed 15 minutes except with the consent of the Chairman and members of the Committee. Each individual speaker shall be restricted to a total of three minutes.

If you would like to address the meeting at Public Question Time, please email democracy@southsomerset.gov.uk by 9.00am on Wednesday 6th May 2020. When you have registered, the Chairman will invite you to speak at the appropriate time during the virtual meeting.

Virtual meeting etiquette:

- Consider joining the meeting early to ensure your technology is working correctly.
- Please note that we will mute all public attendees to minimise background noise. If you have registered to speak during the virtual meeting, the Chairman will un-mute your microphone at the appropriate time.
- Each individual speaker shall be restricted to a total of three minutes.
- When speaking, keep your points clear and concise.
- Please speak clearly – the Councillors are interested in your comments.

District Executive

Thursday 7 May 2020

Agenda

1. Minutes of Previous Meeting

To approve as a correct record the minutes of the District Executive meeting held on 5th March 2020.

2. Apologies for Absence

3. Declarations of Interest

In accordance with the Council's current Code of Conduct (as amended 26 February 2015), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting.

Members are reminded that they need to declare the fact that they are also a member of a County, Town or Parish Council as a Personal Interest. Where you are also a member of Somerset County Council and/or a Town or Parish Council within South Somerset you must declare a prejudicial interest in any business on the agenda where there is a financial benefit or gain or advantage to Somerset County Council and/or a Town or Parish Council which would be at the cost or to the financial disadvantage of South Somerset District Council.

4. Public Question Time

5. Chairman's Announcements

Items for Discussion

6. Allowenshay Mains Water Project (Pages 5 - 8)

7. Access for All - Closure (Pages 9 - 12)

8. Proposed joining of Yeovilton Parish Council and Limington Parish Meeting - Community Governance Review (Pages 13 - 29)

9. District Executive Forward Plan (Pages 30 - 34)

10. Date of Next Meeting (Page 35)

Agenda Item 6

Allowenshay Mains Water Project

Executive Portfolio Holders: Cllr Mike Best, Healthy, Safe, Reliant Communities
Ward Member(s) Cllr Sue Osborne
Director: Netta Meadows, Service Delivery
Service Managers: Tim Cook, Locality Team Manager
Vicki Dawson, Lead Specialist, Environmental Health
Lead Officer: Tim Cook, Locality Team Manager
Contact Details: tim.cook@southsomerset.gov.uk or (01963) 435088

Purpose of the Report

1. This report has been produced at the request of the Area West Committee. The report provides an update on the Allowenshay Mains Water scheme and a request from members of Area West Committee that an additional financial contribution, from corporate reserves, towards provision of mains water to the parish of Kingstone and the hamlet of Allowenshay is considered.

Public Interest

2. One of the statutory functions of the Council is to regulate private water supplies within the district. This falls under the Council's public health responsibilities in ensuring that private water supplies are healthy for users and do not pose any health risks, which includes actual risks and potential risks that may arise. A private water supply may come from a spring, well or borehole and will be under the control of private individuals or companies. Where such a supply provides water to more than one dwelling, or commercial premises, the Council has duties and powers to ensure it is wholesome, sufficient and safe for use.
3. To achieve this Environmental Health staff routinely sample water from such supplies and carry out risk assessments of such supplies. Where problems are identified, notices can be served on the persons responsible for the provision of the water requiring them to carry out work needed to improve the supply.
4. This report relates to the private water supplies in Allowenshay where there have been ongoing concerns with the supply over a number of years. Most recently a Notice was served requiring works to improve the supply. Due to the extensive works required this is causing financial difficulties and concerns for residents who will need to meet the costs of improving the supply. The proposed work will provide a direct solution for some residents. Mains water is not a viable option for all and other local residents are considering other options. The Council has been asked to consider if there is any further assistance that can be provided to the residents given the critical public health need for them to have a safe water supply.

Recommendation

That District Executive:-

- a. note the update on the work to provide mains water to the parish of Kingstone and the residents of the hamlet of Allowenshay.
- b. agree to approve the provision of a capital grant of £12,500 from corporate reserves to match the contribution agreed by the Area West Committee, towards the

infrastructure cost of providing mains water to Allowenshay village to support a group of residents who have been the subject of the Notice requiring improvements to be made.

Background

5. The Allowenshay Private Water Supply is fed by a number of spring features that originate some distance south of the village of Allowenshay in Somerset. The water from the spring features flows via various storage and distribution arrangements to feed some properties in Dinnington and Allowenshay. Over time, several properties within Allowenshay have chosen to seek alternative private supplies of water and as a result, only some of the properties are still on the Allowenshay PWS.
6. The Council are the regulatory authority responsible for ensuring that private water supplies do not pose a risk to health in accordance with the Private Water Supply (England) Regulations 2016. The Council also has powers under the Water Industry Act 1991, to deal with a private water supply which is failing or unwholesome. Following issues of insufficiency and unwholesomeness the Council served a Notice requiring improvements in 2015.
7. Following ongoing issues with the supply the matter was considered again and a further Notice served in 2018. For legal reasons this Notice was served on consumers of the supply as well as the company considered to exercise management and maintenance of the supply.
8. At the September meeting of the District Executive, members received an update on the situation and were asked to consider a one off capital grant towards the installation costs of providing mains water. Concerns were raised about potential precedent and scale of the contribution requested given the number of beneficiaries (12 households will directly benefit). Members did not agree to a capital contribution and resolved 'that the Exceptions and Appeals Panel be asked to vary the policy for this case only for the approval of a Home Loan through Wessex Resolutions CIC to make it available to all residents served with the Notices regardless of the vulnerability or financial status.'
9. The residents have decided not to pursue the option of a loan and aim to fund the work mainly through individual contributions and the sale of the infrastructure when work is completed.
10. At the February meeting of the Area West Committee, members received an update on the proposal and a request for a financial contribution. The Committee agreed unanimously to award a grant of £12,500. At the meeting, it was proposed and agreed that a further request be made to the District Executive for a financial contribution.

Project Update

11. Having considered a number of options, the group has decided that the most secure, long term solution is to provide mains water into the hamlet which will be available to all the community.
12. The most economical way to provide mains water is for the residents currently supplied with spring water to undertake a self-lay project to provide the infrastructure for mains water and for Wessex Water to adopt and manage the system including maintenance and repair of the pipework once the works are complete. The cost of the scheme has increased since the last report due to advice received regarding VAT liability. The total

cost is now in the region of £240,000 inclusive of VAT. After the costs of easements and compensation to the land owners has been paid out and Wessex Water have purchased the infrastructure, there is a shortfall of £102,809 which is the amount required to be paid by the twelve residents.

13. A limited company has been established to deliver the scheme and this will close when the work is complete. The company will directly contract to install the infrastructure which will then be sold to Wessex Water. Wessex Water will be responsible for the ongoing supply of mains water and maintenance of the infrastructure. At present the status of the project is awaiting the setting up of a bank account for the company established for the infrastructure works - Allowenshay Mains Water Limited.
14. There is a lead in time of two months to apply for the necessary permissions and the work is due to take eight weeks.

Area West Committee – Financial allocation

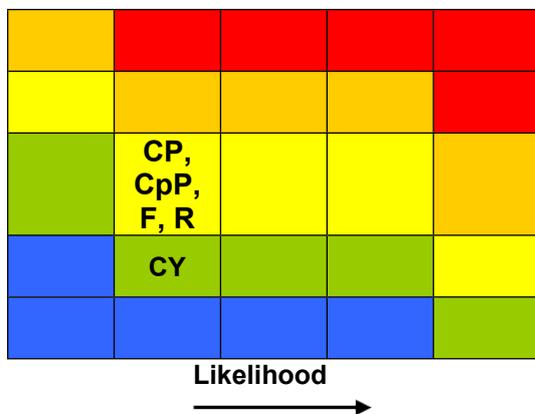
15. Members of the Area West Committee agreed that in this instance, a grant could be awarded on the basis that the need for the work is very clearly demonstrated and in recognition that others in the community would benefit from access to mains water and the provision of five hydrants. Members comments included that they were impressed by the level of commitment demonstrated.

Financial Implications

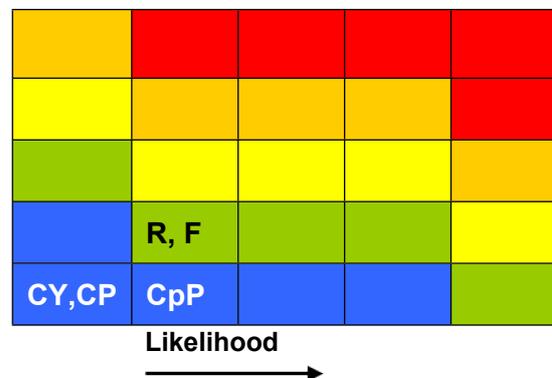
16. Area West Committee has awarded £12,500 towards the scheme. If members agree recommendation b) above, this will increase the SSDC contribution to £25,000 which is 10% of the total scheme costs.
17. Should Members decide to agree recommendations b) in this report, the grant of £12,500 will be allocated from the useable capital receipt reserve and added to the capital programme for monitoring. This, along with the £12,500 awarded by AWC would be paid to the limited company set up by the residents.

Risk Matrix

Risk Profile before officer recommendations



Risk Profile after officer recommendations



Key

Categories	Colours (for further detail please refer to Risk management strategy)
R - Reputation	High impact and high probability
CpP - Corporate Plan Priorities	Major impact and major probability
CP - Community Priorities	Moderate impact and moderate probability
CY - Capacity	Minor impact and minor probability
F - Financial	Insignificant impact and insignificant probability

Council Plan Implications

18. Healthy, Self-Reliant Communities - The community has identified an innovative solution to a local issue and is investing a considerable amount into delivery.

Carbon Emissions and Climate Change Implications

19. None arising directly from this report

Equality and Diversity Implications

20. None arising directly from this report

Privacy Impact Assessment

21. There are no direct privacy impact implications arising out of this report.

Background Papers

- District Executive July 2019 & September 2019
- Area West Committee papers February 2020

Agenda Item 7

Access for All – Closure

Executive Portfolio Holder: Cllr Val Keitch, Equalities
Director: Kirsty Larkins, Director, Strategy and Support Services
Service Manager: Peter Paddon, Lead Specialist Strategic Planning
Lead Officer: David Crisfield, Specialist – Strategic Planning
Contact Details: kirsty.larkins@southsomerset.gov.uk
peter.paddon@southsomerset.gov.uk (01935 462445)
david.crisfield@southsomerset.gov.uk (01935 462240)

Purpose of the Report

1. This report is to inform District Executive of the closure of Access for All, to seek alternative use of their grant and to consider options for obtaining specialist access advice in the future.

Forward Plan

2. This report appeared on the District Executive Forward Plan with an anticipated Committee date of May 2020.

Public Interest

3. The issues covered by this report helps ensure the Council's compliance with our Public Sector Equality Duties under the Equality Act 2010.

Recommendations

4. That District Executive -
 - a) Notes the wind down of Access for All which should be complete by the end of June 2020
 - b) Agree to a review of the outcomes required from specialist disability advice provision and to commission an appropriate solution.

Background

5. Access for All are a local voluntary sector organisation working to improve access to services and facilities for the benefit of all members of the community. Their aim is to increase the social inclusion of disabled people with limited mobility and other impairments, so they enjoy equality of opportunity.
6. They have been in receipt of a small core grant (currently £9,000 per annum) supported with a Service Level Agreement. Their current SLA expired on the 31st March 2020.
7. The majority of work they have undertaken for SSDC has been in the areas of:-
 - Providing Access audits/reviews of community buildings such as village halls, community centres and sports facilities, often as a condition of a community grant award.
 - Providing Disability Awareness training for Taxi Drivers
 - Monitoring and commenting on Planning Applications
 - Acting as 'access experts' on groups such as the Yeovil Refresh

8. In addition, one-off pieces of work have also been undertaken, such as an access review of Polling Station venues and advising on an access version of the Visit South Somerset guide.
9. Over the course of 2019 the demand for Access for All's services began to diminish, not only from SSDC but also from other categories of users. Access for All put this down to an increased awareness of the requirement to take into account the needs of mobility impaired residents, whether in the design of public buildings and open spaces or the services provided by local taxi firms. This has however, also reduced opportunities for earning income making Access for All increasingly unsustainable.
10. At the January 2020 District Executive Committee in the District-wide strategic grants report, members were asked to note that Access for All's future was uncertain, and that until further investigative work has been completed on future sustainability, no commitment to funding was being sought. Members also agreed to retain the £9,000 grant within the Strategy and Commissioning budget for 2020/21.
11. Since then an assessment has been undertaken to ascertain whether there is likely to be sufficient demand from SSDC services to justify continued grant funding of Access for All.
12. The outcome of this is that whilst the service provided by Access for All is valued, and that there are likely to be occasions when a service is needed in the future, it is unlikely to be of sufficient volume or regularity to justify ongoing funding.

Report

Closure

13. On the 26th February 2020, in a meeting with Access for All, it was confirmed that the organisation would be ceasing operation as of March 2020 and conducting an orderly close down of the charity including the redundancy of one part-time member of staff.
14. To this end the organisation have been written to acknowledging the closure, confirming that their grant will not be renewed and to thank them for the work undertaken.

Future

- I. Whilst the demand for Access for All services has diminished there are likely to be circumstances where the council will need specialist disability access advice, particularly to discharge its Public Sector Equality duties, including, for example, our town centre regeneration programmes or in support of community organisations.
15. This could be achieved in a number of ways including:-
 - i. Buying in on an as needed basis
 - a) From specialist third sector providers e.g. The Shaw Trust or West of England Centre for Integrated Living (WECIL)
 - b) Specialist access auditors/consultants registered with the National Register of Access Consultants
 - ii. Train up an in-house resource
 - iii. Joint fund an Access resource with the other Somerset councils.

(With respect to i a) above, there is a possibility that the volunteer who conducts the majority of access audits with Access or All would remain available to offer this service on a paid-for freelance basis.)

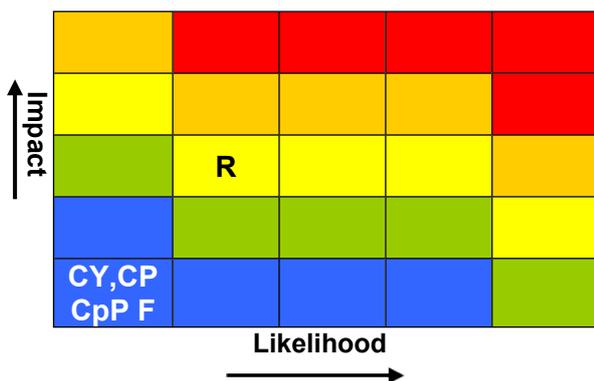
16. Services would need to budget individually for any specialist Access advice they need to buy-in, in any given financial year.
17. Alternatively a dedicated budget could be established to finance this type of work, particularly to help meet the costs of audits on community buildings such as Village Halls, Community Centres and Sports Pavilions that are required as a condition of a community grant.
18. If the option to train up an in-house resource were considered then this could be achieved within existing staff resources plus some additional training costs.
19. If an option to explore contributing to a joint resource between the Five Somerset Councils were supported, the £9,000 Access for All grant could be utilised for this purpose.

7. Financial Implications

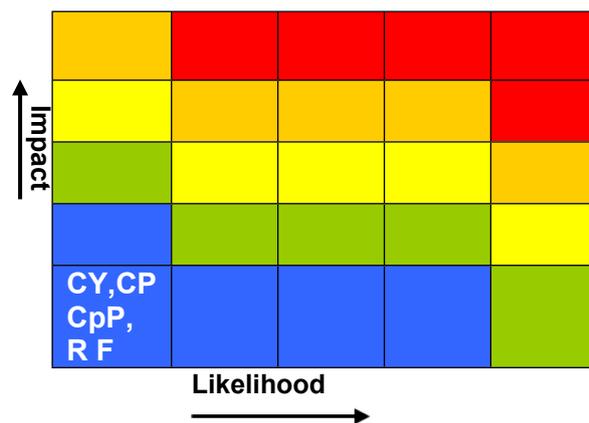
20. The Access for All £9,000 grant is included in the 2020/21 strategic grants budget of £326,190. Therefore, there are no additional financial implications included in this report.

8. Risk Matrix

Risk Profile before officer recommendations



Risk Profile after officer recommendations



Key

Categories	Colours (for further detail please refer to Risk management strategy)
R = Reputation	Red = High impact and high probability
CpP = Corporate Plan Priorities	Orange = Major impact and major probability
CP = Community Priorities	Yellow = Moderate impact and moderate probability
CY = Capacity	Green = Minor impact and minor probability
F = Financial	Blue = Insignificant impact and insignificant probability

Council Plan Implications

21. The consideration of the access needs of disabled members of our communities contributes to the fulfilment of the Council's Equality and Diversity Policy and successful

delivery of the Council's Equality Objectives and Action Plan. Equalities underpins all of the council's activities.

Carbon Emissions and Climate Change Implications

22. None

Equality and Diversity Implications

23. Addressing disabled access requirements in the discharge of our responsibilities is one way of ensuring that we comply with the Equality Act 2010 and the Public Sector Equality Duty. By being able to undertake disabled access reviews, or to seek specialist Disability Access advice in relation to physical developments, will enable us to avoid any potentially discriminatory practices and ensure our services are appropriate to users with the Protected Characteristic of Disability.

Privacy Impact Assessment

24. None

Background Papers

25. District-wide strategic grants – funding arrangements with CASS and SPARK 2020-2021 – January 2020 District Executive report

Agenda Item 8

Proposed joining of Yeovilton Parish Council and Limington Parish Meeting – Community Governance Review

Portfolio Holder: Peter Seib, Finance and Legal Services
Director: Kirsty Larkins, Strategy and Support Services
Lead Officer: Angela Cox, Democratic Services Specialist
Contact Details: Angela.cox@southsomerset.gov.uk or (01935) 462148

Purpose of the Report

1. To report the receipt of a request (under the provisions of Part 4 of the Local Government and Public Involvement in Health Act 2007) from Yeovilton Parish Council and Limington Parish Meeting to merge to form one Parish Council.

Forward Plan

2. This report appeared on the District Executive Forward Plan with an anticipated Committee date of 7th May 2020.

Public Interest

3. A Community Governance Review is a review of the whole or part of a district to consider one or more of the following:
 - creating, merging, altering or abolishing parishes;
 - the naming of parishes and the style (i.e. whether to call it a town council or village council etc) of new parishes;
 - the electoral arrangements for parishes – the ordinary year of election, the size of the council, the number of councillors to be elected and parish warding;
 - grouping parishes under a common parish council, or de-grouping parishes.
4. The Local Government and Public Involvement in Health Act, 2007, sets down the principal legal framework within which councils must undertake these reviews.
5. A valid request has been received from both Yeovilton Parish Council and Limington Parish meeting requesting that the District Council conduct a consultation (Community Governance Review) of all the electors and local interested groups to ask if they would support the merging of the two to form one Parish Council. This report asks for the authorisation of Council to carry out that consultation.

Recommendations

6. That District Executive recommend to Council to:
 - a. Note the receipt of the request and its validity;
 - b. Agree to undertake a Community Governance Review of the Parishes of Yeovilton and Limington;
 - c. Agree the Terms of Reference of the review as detailed in Appendix A, including the timetable and arrangements for public consultation;
 - d. Agree that the review will be carried out by the Democratic Services Specialist, in consultation with Ward Members and the Area East Committee;
 - e. Note that further reports will be brought to Council in order that decisions may be made in respect of draft proposals and final recommendations of the Review.

Background

7. The Local Government and Public Involvement in Health Act 2007 devolved the power to take decisions about matters such as the creation of parishes and their electoral arrangements to local government and local communities in England, including the variation of parish boundaries.
8. The Act allows for the public to petition for reviews in their areas. Reviews must be undertaken if petitions are received as follows:
 - Area with fewer than 500 electors - at least 50% of the electors
 - Area with between 500 and 2,500 electors – at least 250 of the electors
 - Area with more than 2,500 electors - at least 10% of the electors.
9. It is, however, not necessary for a petition to be received to initiate a review. Yeovilton Parish Council and Limington Parish Meeting have requested that they be joined to form one Parish Council and it is for the District Council to now decide whether it wishes to undertake this Community Governance Review.
10. Following receipt of the requests from both Parishes, the Local Government Boundary Commission were contacted to obtain permission to accept the requests as the District Council had undergone a Ward boundary review in 2017/18 and were unsure if we could effect any further changes for 5 years. However, the Local Government Boundary Commission have now confirmed that the review can go ahead.

Request from Yeovilton Parish Council

11. In their request, the Parish Council state that that they would welcome Limington as part of a bigger parish. Yeovilton Parish Council already encompasses the communities of Yeovilton, Podimore, Bridghampton and Speckington. They also recently increased the number of Parish Councillors from 5 to 7 and feel there is no need to increase this again as representation from Limington would be welcomed.

Request from Limington Parish Meeting

12. Limington Parish Meeting have been seeking a new Chairman in recent years which has proved difficult as the position is unpaid. Going forward, Limington residents would benefit from representation by regular Parish Council meetings and an experienced Parish Clerk.
13. Limington Parish Meeting do not currently levy a precept on their residents and so the proposal to join with Yeovilton PC, if agreed, will affect their council tax from April 2023 as they will be subject to the same precept as paid by the Yeovilton parish properties. Yeovilton PC precept for 2020/21 is £3,500 which equates to £22.76 per household in a Band D property. However, joining with Yeovilton will mean a wider Council Tax base (more properties) which could reduce the overall Council Tax per household in Yeovilton Parish whilst not increasing by as large a margin in Limington. This is for the new Parish Council to decide if the merger is confirmed.
14. Officers have met with representatives of both parishes and Ward Members and all are very positive of the benefits of the merger to both parishes.
15. Yeovilton Parish Council and have put forward a reasoned request and Limington Parish Meeting have confirmed they are in agreement with the request.

Parish	Number of registered electors	Number of properties
Yeovilton	445	204
Limington	180	97

16. Yeovilton has 445 electors and Limington has 180. In the light of the reasons put forward by both Parish Council and Parish Meeting, officers consider that a review should proceed.
17. Allowing for the need to report to Council as the various stages of the review progress, it is estimated that the review will take 9 - 12 months to complete. There are no changes proposed to the external boundaries of either parish and, if confirmed, their merger into one parish council would take effect from 1st April 2023. Yeovilton have indicated that if their residents agree to the proposed merger then they may consider resigning on-bloc to create an election which will enable them to effect the change sooner. However, under the current restrictions an election could not take place until May 2021.

Community Governance Reviews – General Principles relating to Parishes and Parish Councils

18. Under the legislation the District Council must aim to ensure that community governance in the area under review:-
- reflects the identities and interests of the community in that area
 - is effective and convenient
 - takes into account any other arrangements for the purpose of community representation or community engagement.
19. When considering this, the Council should take into account a number of factors, including:
- the impact of community governance arrangements on community cohesion; and
 - the size, population and boundaries of any new local community or parish.
20. A review involves the following stages:
1. Setting terms of reference of the review (if the Council agrees to a review in Yeovilton and Limington suggested terms of reference are set out in Appendix 1);
 2. Publicising the terms of reference (for the purposes of the Act, the review formally commences when the terms of reference are published);
 3. Undertaking consultations with the local government electors for the area and any other person or body (including the Parish Council) who appears to have an interest in the review;
 4. Considering representations;
 5. Preparing and publishing draft proposals;
 6. Undertaking consultation on the draft proposals;
 7. Considering representations;
 8. Publishing recommendations;
 9. Making an order to bring into effect any decisions arising from the review;
 10. A review must be concluded within 12 months of the publication of the terms of reference, however current coronavirus restrictions does allow for some relaxation of this time frame.

21. When undertaking a CGR a principal council must have regard to guidance issued by the Secretary of State and the Electoral Commission. However, subject to this, it is for the Council to decide how to undertake the review.

Financial Implications

22. Resources involved will be mainly employee time. Based upon the last Community Governance Reviews, it is anticipated that the cost of this review will be in the region of £700 for the production and distribution of 625 consultation leaflets to the registered electors both parishes.

23. There is no specific budget for Community Governance Reviews and therefore all costs will have to be absorbed within the existing Democratic Services budget for 2020/21.

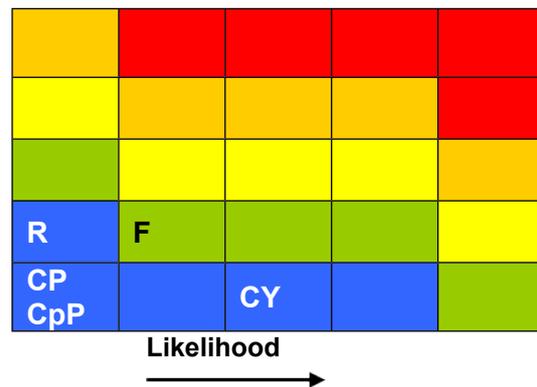
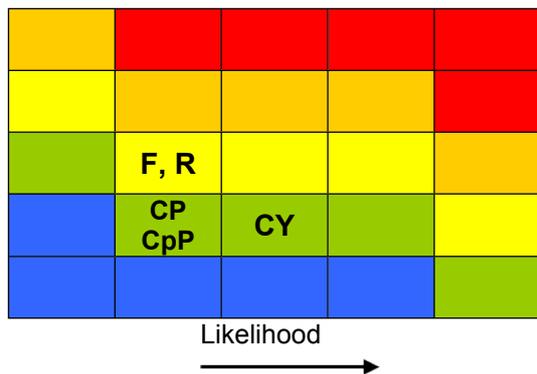
24. There is no power to re-charge the cost of the review to any other Council, except by agreement. This is because the statutory power to conduct the review rests with this Council.

Risk Matrix

25. The risk matrix shows risk relating to the Council Plan headings.

Risk Profile before officer recommendations

Risk Profile after officer recommendations



Key

Categories	Colours (for further detail please refer to Risk management strategy)
R - Reputation	High impact and high probability
CpP - Corporate Plan Priorities	Major impact and major probability
CP - Community Priorities	Moderate impact and moderate probability
CY - Capacity	Minor impact and minor probability
F - Financial	Insignificant impact and insignificant probability

Council Plan Implications

26. Our Values: **Working collaboratively** - Working with partners to enhance outcomes for our communities.

Carbon Emissions Climate Change Implications

27. No implications at the current time.

Equality and Diversity Implications

28. All local government electors within the parishes of Yeovilton and Limington will be consulted on the proposal and their views considered as part of the consultation process. The council must have regard to the need to secure that the community governance arrangements for the area reflects the identities and interests of the community in the area and are effective and convenient.

Background Papers

- Local Government and Public Involvement in Health Act 2007
 - The Local Government Boundary Commission and DCLG Guidance on Community Governance Reviews, March 2010
 - Requests from Yeovilton PC and Limington PM dated February 2019
 - Terms of Reference of the Community Governance Review of the Parish Arrangements for Yeovilton PC and Limington PM
-

South Somerset District Council

LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007 COMMUNITY GOVERNANCE REVIEW

TERMS OF REFERENCE

Yeovilton Parish Council and Limington Parish Meeting

INTRODUCTION

- **Setting the Context**

The Local Government and Public Involvement in Health Act 2007 provides for a principal council to conduct a community governance review at any time. The Council can undertake a review of the whole or part of its area. The Council is also under a duty to carry out a community governance review if it receives a valid community governance petition for the whole or part of the council's area or, a request from the Parish Council. However, the duty to conduct a review does not apply if:

- a) the principal council has concluded a community governance review within the last two years which in its opinion covered the whole or a significant part of the area of the petition; or
- b) the council is currently conducting a review of the whole, or a significant part of the area to which the petition relates.

In this case the District Council has been requested to undertake a review to merge Yeovilton Parish Council and Limington Parish Meeting into one Parish Council, following the receipt of letters from Yeovilton Parish Council and Limington Parish Meeting.

These terms of reference relate to the area comprising the existing Yeovilton and Limington parish boundaries as detailed on the attached map.

In undertaking the review, the Council will be guided by Part 4 of the Local Government and Public Involvement in Health Act 2007, the relevant parts of the Local Government Act 1972, Guidance on Community Governance Reviews issues in accordance with section 100(4) of the Local Government and Public Involvement in Health Act 2007 by the Department of Communities and Local Government and The Electoral Commission in April 2008, and the following regulations which guide, in particular, consequential matters arising from the review: Local Government (Parishes and Parish Councils) (England) Regulations 2008 (SI2008/625); Local Government Finance (New Parishes) Regulations 2008 (SI 2008/626). Section 81 of the Local Government and Public Involvement in Health Act 2007 requires the Council to publish its Terms of Reference in a review.

These Terms of Reference will be published by placing a copy on public deposit at the offices of South Somerset District Council at the Council Offices, Brympton Way, Yeovil BA20 2HT and on the Council's website at www.southsomerset.gov.uk

The matters on which the Community Governance Review is to focus are set out later in these Terms of Reference.

- **Why is the Council undertaking the review?**

The Review is being carried out in response to written requests from the Parish Council and Parish Meeting. The request seeks the merger of Yeovilton Parish Council and Limington Parish Meeting

- **What is a Community Governance Review?**

A Community Governance Review is a review of the whole part or part of the district area to consider one or more of the following:

1. Creating, merging, altering or abolishing parishes;
2. The naming of parishes and the style of new parishes;
3. The electoral arrangements for parishes (the ordinary year of election; council size; the number of councillors to be elected to the council, and parish wardings) and
4. Grouping parishes under a common parish council or de-grouping parishes.

- **Who undertakes the review?**

The Council have approved the terms of reference for this review and will deal with all matters in connection with it through the relevant Ward Members and the Area East Committee which will make final recommendations to full Council following the review for their consideration and making of any necessary Reorganisation Order.

The lead officer with regard to this review will be the Democratic Services Specialist.

CONSULTATION

- **How the Council proposes to conduct consultations during the review?**

The Council has drawn up and now publishes this Terms of Reference document. This document lays out the aims of the review, the legislation that guides it and some of the policies that the Council considers important in the review.

In coming to its recommendations in the review, the Council will need to take account of the views of local people. The Act requires the Council to consult the local government electors for the area under review and any other person or body who appears to have an interest in the review and to take the representations that are received into account by judging them against the criteria in the Local Government and Public Involvement in Health Act 2007.

The Council intends to consult with all households and interested parties in the area, inviting initial submissions and seeking views on the draft proposals.

The Council will also identify any other person or body who it feels may have an interest in the review and write to them inviting them to submit their views at both stages of consultation.

This will include

- Ward Members
- Tenants and Residents' Associations
- Groups and Societies
- Schools and Colleges
- Members of Parliament
- Somerset Association of Local Councils
- Local Political Parties
- The Police

The Council will also be pleased to receive comments from any other person or body that wishes to make representations; any such person that makes representations during the initial invitation to submit proposals will be invited to make comments in respect of the draft proposals.

As required by Section 79(3) of the Local Government and Public Involvement in Health Act 2007, the District Council will notify Somerset County Council that a review is to be undertaken, provide them with a copy of the terms of reference for the review and will consult them on the matters under review.

The Council intends to clearly publish all decisions taken in the review and the reasons for taking those decisions and will work towards the Government's view in undertaking the review that "Community Governance Reviews should be conducted transparently so that local people and other stakeholders who may have an interest are made aware of the outcome of the decisions taken on them and the reasons behind these decisions."

In accordance with the Act, representations received in connection with the review will be taken into account, and steps will be taken to notify consultees of the outcome of the review by publishing them on the Council's website at www.southsomerset.gov.uk, through general press releases, public notice adverts in local newspapers, placing key documents on public deposit at Council Offices and will communicate the final outcome of the review by writing to all households in the area concerned by the review.

- **How to contact us:**

Any queries regarding this review should be directed to:

Angela Cox
Democratic Services Specialist
South Somerset District Council
Council Offices
Brympton Way
Yeovil
BA20 2HT

E-Mail: angela.cox@southsomerset.gov.uk

- **A timetable for the Review**

Timetable for the Review

Publication of these Terms of Reference formally begins the review, which must be completed within twelve months.

The table below details indicative timescales for the review.

Action	Timetable	Dates
Compiling Terms of Reference		April 2020
Report to Council to approve terms of reference		21 May 2020
Publication of Terms of Reference		22 May 2020
Introductory Stage – Invite initial submissions	2 months	June/July 2020
Preparation of Draft Proposals and approval by Council	1 month	August 2020
Publication of Draft Proposals		September 2020 (following approval by Council)
Consultation on Draft Proposals	2 months	October/ November 2020
Preparation of Recommendation Reorganisation Order and approval by Council.	1 month	January 2021
Publication of Recommendations		January 2021
Publication of any Reorganisation Order		February 2021
Effective date of Order		1 April 2021
Next Town/Parish Council Elections		May 2023

ELECTORATE FORECASTS

- **The electorate forecasts for the district**

The Council has used the Register of Electors as at 1 April 2020 in providing the existing parish electorate figures.

When the Council comes to consider the electoral arrangements of the parishes in its area, it is required to consider any change in the number or distribution of the electors which is likely to occur in the period of five years beginning with the day when the review starts. There are no large anticipated increases in the number of electors in the parish over the next 5 years.

- **Demographic trends and influences in our area**

Although both Parish Councils have indicated that there are no large-scale developments anticipated in the parish, there will inevitably be ad-hoc building which will increase the number of electors requiring representation.

THE PRESENT STRUCTURE OF THE PARISH AND THE ELECTORAL ARRANGEMENTS

Present structure of the two parishes:

Parish Council	Population	No. of Parish Cllrs	Ratio of Electors to Cllrs	Council Ward
Yeovilton	445	7	1:64	Northstone Ivelchester St Michaels
Limington	180	0	0	Northstone Ivelchester St Michaels

Guidance in connection with the Local Government and Public Involvement in Health Act requires the consent of the Electoral Commission to be obtained if the Council may wish to alter the electorate arrangements for a parish whose existing arrangements were put in place within the previous five years by an order made either by the Secretary of State or the Electoral Commission. No such consent will be required following this review.

- **Previously unparished areas**

The Council is required by law to consider other forms of community governance as alternatives or stages towards establishing parish councils. There may be other arrangements for community representation or community engagement in an area, including area committees, neighbourhood management programmes, tenant management organisations, area or community forums, residents' and tenants' associations or community associations, which may be more appropriate to some areas than parish councils, or may provide stages building towards the creation of a parish council, which are already successfully creating opportunities for engagement, empowerment and co-ordination in local communities.

The Council will be mindful of such other forms of community governance in its consideration of whether parish governance is most appropriate in certain areas. However, the Council also notes that what sets parish councils apart from other kinds of governance is the fact that they are a democratically elected tier of local government with

directly elected representatives, independent of other council tiers and budgets, and possessing specific powers for which they are democratically accountable.

PARISH AREAS

- **Introduction**

The legislation requires that the Council must have regard to the need to secure that community governance with the area under review:

1. Reflects the identities and interests of the community in that area, and
2. Is effective and convenient, and
3. Takes into account any other arrangements for the purposes of community representation or community engagement in the area.

- **Parishes**

Both parishes are anxious to ensure that electors should be able to identify clearly with the parish in which they are resident because it considers that this sense of identify and community lends strength and legitimacy to the parish structure, creates a common interest in parish affairs, encourages participation in elections to the parish council, leads to representative and accountable government, engenders visionary leadership and generates a strong, inclusive community with a sense of civic values, responsibility and pride.

This is a request merge the Parish Meeting of Limington with the Parish Council of Yeovilton to given them better representation.

- **Viability**

The Council is anxious to ensure that parishes should be viable and should possess a precept that enables them to actively and effectively promote the well-being of their residents and to contribute to the real provision of services in their areas in an economic and efficient manner.

Some parishes are anxious to take on the new power of well-being provided in the Local Government and Public Involvement in Health Act 2007; others hold Quality Parish status, while others are anxious to enter into charters with principal councils for the provision of local services. The Council sees these initiatives as important measures of effective and convenient local government and will respect them in this review.

NAMES AND STYLES

- **The naming of parishes**

The 'name' of a parish refers to the geographical name of the area concerned, whereas its status or 'style' allows for that area to be known as a town, community, neighbourhood or village, rather than as a parish. The status or style of the parish will be reflected in the name of any council of the parish. So, for example, the council of a parish, which has the

style “town” will be known as the ‘town council’ and its councillors as the ‘town councillors’, etc.

There are legal requirements (as defined in Section 76 of the Local Government Act 1972), particularly with regard to subsequent notification, with regard to the naming of parishes. Both Yeovilton Parish Council and Limington Parish Meeting are considering the renaming of the merged parish if confirmed by their electors.

- **Alternative styles**

The Local Government and Public Involvement Act 2007 has introduced ‘alternative styles’ for parishes. If adopted, the ‘alternative style’ would replace the style “parish”. However, only one of these three prescribed styles can be adopted:-

“community”, neighbourhood” or “village”.

A parish shall cease to have an alternative style if the parish begins to have the status of a town.

Where new parishes are created, the Council will make recommendations as to the geographical names of the new parishes and as to whether or not it should have one of the alternative styles.

ELECTORAL ARRANGEMENTS

- **What does “Electoral Arrangements” mean?**

An important part of the Council’s review will comprise giving consideration to “Electoral Arrangements”. The term covers the way in which a council is constituted for the parish. It covers:

- The ordinary year in which elections are held;
- The number of councillors to be elected to the council;
- The division (or not) of the parish into wards for the purpose of electing councillors;
- The number and boundaries of any such wards;
- The number of councillors to be elected for any such ward
- The name of any such ward

- **Ordinary year of election**

The Local Government Act 1972 states that ordinary election of parish councillors shall take place in 1976, 1979 and every fourth year thereafter (i.e. 2007, 2011, 2015 etc.) However, the Government has indicated that it would want the parish electoral cycle to coincide with the cycle for the district/borough council, so that the costs of elections can be shared. If the review finds that it will be appropriate to hold an election for parish councillors, for example to a newly formed parish, at an earlier or later date than the next scheduled ordinary elections, the terms of office of any newly elected parish councillors will be so reduced as to enable the electoral cycle to revert to the normal cycle in the borough at the next ordinary elections. It is anticipated that this review will be complete by April 2021 and the next ordinary elections will take place in 2023.

Yeovilton have indicated that if their residents agree to the proposed merger then they may consider resigning on-bloc to create an election which will enable them to effect the change sooner.

- **What considerations cover the number of parish councillors?**

The Government has advised, and this Council concurs that “it is an important democratic principle that each person’s vote should be of equal weight so far as possible, having regard to other legitimated competing factors, when it comes to the election of councillors”. Likewise, the Council notes that the number of parish councillors for each parish council shall be not less than five. There is no maximum number. The Aston Business School found the following levels of representation –

Electorate	Councillor Allocation
Less than 500	5 – 8
501 – 2,500	6 – 12
2,501 – 10,000	9 – 16
10,001 – 20,000	13 – 27
Greater than 20,000	13 – 31

The National Association of Local Councils (NALC) suggested that the minimum number of councillors should be seven and the maximum 25.

The government’s guidance is that “each area should be considered on its own merits, having regard to its population, geography and pattern of communities”. This Council is prepared to pay particular attention to its existing levels of representation, the broad pattern of existing council sizes, which have stood the test of time and the take up of seats at elections in its consideration of the matter.

It is recognised that the conduct of parish council business does not usually require a large body of councillors. By law, the Council in this review must have regard to the following factors when considering the number of councillors to be elected for the parish:

- The number of local government electors for the parish;
- Any change in that number which is likely to occur in the period of five years beginning with the day when the review starts.

The Council will also take into account the following considerations:

- To ensure that the allocation of councillors to parishes is equitable across the district, while acknowledging that local circumstances may occasionally merit variation.
- To appreciate that there are different demands and consequently different levels of representation are appropriate between urban and more rural parishes in the district.

The Council also acknowledges that there may be exceptions to the above, where some weight will be given to the following considerations in forming the proposals;

- A high precept and high levels of service provision;
- Where representation may be required to meet the challenges of population sparsity;
- Supporting a warding arrangement in a particular parish and achieving a good parity of representation between wards.

- **Parish Warding**

The Act requires that in considering whether a parish should be divided into wards for the purposes of elections for the parish council the Council should consider the following:

- Whether the number, or distribution, of the local government electors for the parish council would make a single election of councillors impracticable or inconvenient;
- Whether it is desirable that any areas of the parish should be separately represented on the council.

The government's guidance is that "the warding of parishes in largely rural areas that are based predominantly on a single centrally located village may not be justified. Conversely, warding may be appropriate where the parish encompasses a number of villages with separate identities, a village with a large rural hinterland or where, on the edges of towns, there has been some urban overspill into the parish".

With regard to urban parishes, the government has suggested, "there is likely to be a stronger case for the warding of urban parishes". In urban area community identity tends to focus on a locality, whether this be a housing estate, a shopping centre or community facilities. Each locality is likely to have its own sense of identify".

The Council will be mindful of this guidance, noting further that "each case should be considered on its merits and on the basis of the information and evidence provided during the course of this review."

The Council also wishes to emphasise that warding arrangements should be clearly and readily understood by and should have relevance for the electorate in a parish; they should reflect clear physical and social differences within a parish: one parish but comprising different parts. Furthermore, ward elections should have merit; not only should they meet the two tests laid down in the Act, but they should also be in the interests of effective and convenient local government. They should not be wasteful of a parish's resources.

- **The number and boundaries of parish wards**

In reaching conclusions on the boundaries between parish wards, the Council will take into account community identify and interests in an area and will consider whether any particular ties or linkages might be broken by the drawing of particular ward boundaries.

Equally, the Council, during its consultations in this review is mindful that proposals, which are intended to reflect community identify and local linkages should be justified in terms of sound and demonstrable evidence of those identities and linkages.

The Council has noted the desirability of fixing boundaries which are, and will remain, easily identifiable, as well as taking into account any local ties which might be broken by the fixing of any particular boundaries. The Council also emphasises that ward boundaries should be clearly understood; they should represent the most appropriate parting of local attachments within a parish that comprises different parts. The Electoral Commission has suggested that the district wards should not split an un-warded parish and that no parish ward should be split by such a boundary. The relevant legal provisions do not apply to reviews of parish electoral arrangements, but the Commission has requested the Council to bear this in mind, which the Council will do.

- **The number of councillors to be elected for parish wards**

The Council has noted that it is required to have regard to the following when considering the size and boundaries of the wards and the number of councillors to be elected for each ward;

- The number of local government electors for the parish;
- Any change in the number, or distribution, of the local government electors, which is likely to occur in the period of five years beginning with the day when this review starts.

The government has advised, and this Council concurs that “it is an important democratic principle that each person’s vote should be of equal weight so far as possible, having regard to other legitimated factors, when it comes to the elections of councillors.” While there is no provision in legislation that each town/parish councillor should represent, as nearly as may be, the same number of electors, the Council considers that it is not in the interests of effective and convenient local government, either for voters or councillors, to have significant differences in levels of representation between different parish wards.

The Council is likewise anxious to avoid the risk that, where one or more wards of a parish are over represented by councillors, the residents of those wards (and their councillors) could be perceived as having more influence than others on the council. During the review process and in its consultations, the Council is committed to consistently showing the ratios of electors to councillors that would result from its proposals.

- **Naming of parish wards**

With regard to the names of parish wards, the Council will endeavour to reflect existing local or historic place names, and will give a strong presumption in favour of ward names proposed by local interested parties,

REORGANISATION OF COMMUNITY GOVERNANCE ORDERS AND COMMENCEMENT

The review will be completed when the Council adopts the reorganisation of Community Governance Orders. Copies of this order, the map(s) that show the effects of that order in detail, and the documents(s) which set out the reasons for the decisions that the Council has taken (including where it has decided to make no change following a review) will be deposited at the Council’s offices and on its website.

In accordance with the Guidance issued by the government, the Council will issue maps to illustrate each recommendation at a scale that will not normally be smaller than 1:10,000.

These maps will be deposited with the Secretary of State at the Department of Communities and Local Government and at the Council's Offices at Brympton Way, Yeovil BA20 2HT.

Prints will also be supplied, in accordance with the regulations, to Ordnance Survey, the Registrar General, the Land Registry, the Valuation Office Agency, the Boundary Commission for England and the Electoral Commission.

The provisions of the Order would take effect, for financial and administrative purposes, from 1st April in the designated year.

The electoral arrangements for new parishes will come into force at the next elections to parish councils, namely May 2015, however, it is not anticipated that this Review will require any amendments to electoral arrangements.

CONSEQUENTIAL MATTERS

- **General Principles**

The Council notes that a Reorganisation Order may cover any consequential matters that appear to the Council to be necessary or proper to give effect to the Order. These may include:

- The transfer and management or custody of property;
- The setting of precepts for new parishes;
- Provision with respect to the transfer of any functions, property, rights and liabilities;
- Provision for the transfer of staff, compensation for loss of office, pensions and other staffing matters.

In these matters, the Council will be guided by Regulations that have been issued following the 2007 Act.

In particular, the Council notes that the Regulations regarding the transfer of property, rights and liabilities require that any apportionments shall use the population of the area as estimated by the proper officer of the Council as an appropriate proportion.

Furthermore, the Council notes that the regulations regarding the establishment of a precept for a new parish require the Council to calculate the first anticipated precept for a newly constituted parish council and for the amount of that precept to be included in the Reorganisation Order.

- **District ward boundaries**

The Council is mindful that it may be necessary, although it is not anticipated, for it to recommend the Electoral Commission to make alterations to the boundaries of district wards or county electoral divisions to reflect the changes made at parish level. The Council notes that it will be for the Electoral Commission to decide if related alterations

should be made and when they should be implemented, and that the Commission may find it appropriate to direct the Boundary Committee for England to conduct an electoral review of affected areas.

The Council notes that the Electoral Commission will require evidence that the Council has consulted on any such recommendations for the alterations to the boundaries of district wards to County electoral divisions as part of the review. Of course, such recommendations for alterations may only become apparent during the course of the review. Even so, the Council will endeavour to include any such draft recommendations for alterations at the earliest possible opportunity for consultation that will arise after they become apparent.

Where any such consequential matters affect Somerset County Council, the Council will also seek the views of that council with regard to alterations to electoral division boundaries in accordance with the government's guidance.

DATE OF PUBLICATION OF THESE TERMS OF REFERENCE

Date of Publication: 22 May 2020

Any modifications (if any) will be published as soon as practicable after they have been made

Agenda Item 9

District Executive Forward Plan

Executive Portfolio Holder: Val Keitch, Leader, Housing and Strategy
Director: Kirsty Larkins, Strategy and Support Services
Lead Officer: Angela Cox, Democratic Services Specialist
Contact Details: angela.cox@southsomerset.gov.uk or (01935) 462148

1. Purpose of the Report

1.1 This report informs Members of the current Executive Forward Plan, provides information on Portfolio Holder decisions and on consultation documents received by the Council that have been logged on the consultation database.

2. Public Interest

2.1 The District Executive Forward Plan lists the reports due to be discussed and decisions due to be made by the Committee within the next few months. The Consultation Database is a list of topics which the Council's view is currently being consulted upon by various outside organisations.

3. Recommendations

3.1 The District Executive is asked to:-

- a) approve the updated Executive Forward Plan for publication as attached at Appendix A
- b) note the contents of the Consultation Database as shown at Appendix B.

4. Executive Forward Plan

4.1 The latest Forward Plan is attached at Appendix A. The timings given for reports to come forward are indicative only, and occasionally may be re scheduled and new items added as new circumstances arise.

5. Consultation Database

5.1 The Council has agreed a protocol for processing consultation documents received by the Council. This requires consultation documents received to be logged and the current consultation documents are attached at Appendix B.

6. Background Papers

6.1 None.

SSDC Executive Forward Plan – Appendix A

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
June 2020	Proposal for supporting struggling families and helping to address child poverty and low rates of social mobility in the district	Portfolio Holder - Health & Well-Being	Director Service Delivery	Ian Potter, Lead Specialist (Vulnerable Customers)	District Executive
June 2020	Enforcement Protocol	Portfolio Holder - Strategy & Housing	Director Service Delivery	Kirsty Larkins, Director	District Executive
June 2020	Covid 19 Update Report - financial and service impact	Portfolio Holder - Strategy & Housing	Chief Executive	Alex Parmley, Chief Executive	District Executive
June 2020	Quarterly Corporate Performance Report	Portfolio Holder - Strategy & Housing	Director Strategy and Support Services	Cath Temple, Specialist (Performance)	District Executive
June 2020	Transformation Update	Portfolio Holder - Strategy & Housing	Director Strategy and Support Services	Toffer Beattie, Specialist (Projects & Programmes)	District Executive
June 2020	Validation Guidance for Planning	Portfolio Holder - Protecting Core Services	Director Service Delivery	Kirsty Larkins, Director	District Executive
June 2020	Investment Assets Update Report	Portfolio Holder - Economic Development including Commercial Strategy	Director Commercial Services & Income Generation	Robert Orrett, Commercial Property. Land & Development Manager	District Executive

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
June 2020	Update to SSDC Policy on audio/visual recording and photography at Council meetings	Portfolio Holder - Finance, Legal & Democratic Services	Director Strategy and Support Services	Angela Cox, Specialist - Democratic Services	District Executive
July 2020 July 2020	The Future of Local Government in Somerset – Business Case	Portfolio Holder - Strategy & Housing	Chief Executive	Alex Parmley, Chief Executive	District Executive South Somerset District Council
July 2020	Capital & Revenue Budget out-turn reports 2019/20	Portfolio Holder - Finance, Legal & Democratic Services	Director Strategy and Support Services	Jo Nacey, Section 151 Officer	District Executive
July 2020 July 2020	SSDC Annual Achievements Report 2019/20	Portfolio Holder - Strategy & Housing	Director Strategy and Support Services	Lead Specialist (People, Performance & Change)	District Executive South Somerset District Council
August 2020	Capital & Revenue Budget monitoring reports for Quarter 1	Portfolio Holder - Finance, Legal & Democratic Services	Director Strategy and Support Services	Jo Nacey, Section 151 Officer	District Executive
August 2020	Planning appeal decisions – Government submission	Portfolio Holder - Protecting Core Services	Director Service Delivery	Simon Fox, Lead Specialist - Development Management	District Executive

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
September 2020	Recycle More - information on the extended recycling programme	Portfolio Holder - Environment	Director Commercial Services & Income Generation	Chris Cooper, Environment Services Manager	District Executive
TBC	Leisure Contracts	Portfolio Holder - Health & Well-Being	Director Service Delivery	Lynda Pincombe, Specialist - Strategic Planning	District Executive
TBC	Dualling of A303 from Sparkford to Ilchester	Portfolio Holder - Protecting Core Services	Director Strategy and Support Services	Lynda Pincombe, Specialist - Strategic Planning	District Executive

APPENDIX B - Current Consultations – May 2020

Purpose of Document	Portfolio	Director	Response to be agreed by	Contact	Deadline for response
<p>Public Works Loan Board: Future lending terms consultation</p> <p>The government is seeking views from local authorities and other stakeholders on the lending terms of the Public Works Loan Board.</p> <p>Local authorities invest billions of pounds of capital every year in their communities. The government supports this activity in part by offering low cost loans through the Public Works Loan Board (PWLB). However, in recent years a minority of councils have used this cheap finance to buy very significant amounts of commercial property for rental income, which reduces the availability of PWLB finance for core local authority activities. To address this the government is consulting on revising the terms of PWLB lending to ensure that local authorities continue to invest in housing, infrastructure, and public services. To further enable high-quality investment by local authorities, the government is cutting the interest rates for investment in social housing by one percentage point and making available an extra £1.15 billion of discounted loans for local infrastructure projects.</p> <p>https://www.gov.uk/government/consultations/public-works-loan-board-future-lending-terms-consultation?utm_source=d1baf2eb-ba1c-477c-87c1-7cb912b05ddb&utm_medium=email&utm_campaign=govuk-notifications&utm_content=daily</p>	Finance and Legal Services	Director – Strategy and Support Services	Officers in consultation with Portfolio Holder	Jo Nacey, Section 151 Officer	04 June 2020

Agenda Item 10

Date of Next Meeting

Members are asked to note that the next scheduled meeting of the District Executive will take place on **Thursday, 4th June 2020** as a virtual meeting via Zoom meeting software commencing at 9.30 a.m.